

Graduate Foreign Student's Guide

/ /2020

*For your stay in our country, as well as guidelines
regarding the activities developed by FURG*

PRESENTATION

Dear student!

It is with joy and delight that the FURG staff welcomes foreign students. Your presence is particularly important to our university, as it represents an opportunity to share knowledge, perceptions, and technical-scientific, historical, social, and cultural experiences related to the human diversity of our homeland.

PROPESP, the Pro-Rectorate of Research and Graduate Programs, put together this guide to share information about FURG and bring you closer to your new academic, historical, social, and cultural context. Here you will find useful information for your stay in our country, as well as guidelines regarding activities carried out by FURG.

Academic intercultural interactions are part of the development of citizens, who should be available for dialogue in the local/global environment. We hope that your experience at FURG will help consolidate this dialogue, contributing to our homeland.

Welcome to FURG!





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Vice-Rector

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GRADUATE FOREIGN STUDENT'S GUIDE

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1 . FURG – History and Structure

The Federal University of Rio Grande, FURG, was created in 1969 through the merging of the School of Industrial Engineering (1955), School of Economic and Political Sciences (1958), School of Law (1960), and the Rio Grande Catholic School of Philosophy (1961).

FURG has five campuses: two in Rio Grande and the others located in Santa Vitória do Palmar, Santo Antônio da Patrulha, and São Lourenço do Sul. It provides 62 undergraduate degrees, 32 research graduate programs (five professional master's degrees, 24 academic master's degrees, and 13 PhD programs), multi-professional and medical residencies, and countless specialization courses.

Its mission is to promote knowledge and full-scale education with excellence, producing professionals who can contribute to human development and social-environmental quality improvement. FURG internationalization processes are particularly connected to graduate and research activities, which have progressively consolidated, qualified, and expanded the number of master's and PhD degrees. The first graduate program was biological oceanography, which started 10 years after the university was created; the second was environmental education, implemented in 1994.

FURG has agreements with several international universities across all continents. These agreements with universities and government agencies include double degree programs, split-site master's degree exchange programs, post-docs, and interinstitutional scientific research projects.

FURG is a free and high-class state-owned federal university, whose purpose is to promote higher education, research, and gradu-

ation, endowed with didactic, pedagogical, administrative, and financial and equity management autonomy. It is composed of 13 academic units: institutes, schools and centers covering the following areas: Social Sciences, Agrarian Sciences, Human Sciences, Information Sciences, Biological and Health Sciences, Technological and Exact Sciences, Agricultural and Environmental Sciences, and Earth and Exact Sciences.

The university has also a Community Center, an Ecumenic Facility, outdoor areas (hammock garden and two kiosks), a Sports Center, a Center for Cultural Integration, a Music Specialization Building, an Integrated Center for the Coastal and Oceanic Ecosystem Development of the Southern Region, a Museum Complex (Engenheiro Francisco Martins Bastos Heritage Center /NUME, Professor Eliézer de Carvalho Rios Oceanographic Museum; Meninos do Mar Social Center /CCMAR, Antarctic Museum, Ilha da Pólvora Ecomuseum; Nautical Museum and Rodolfo Martensen Communication Museum), print and publishing offices, a hospital, sites and social media, newspaper, magazine, radio and television, 10 student houses, on-campus shuttle service, three restaurants and eight libraries.



*Um passado de memórias,
um futuro de histórias.*

2. LOCATION

The Federal University of Rio Grande, FURG, is located in the state of Rio Grande do Sul, RS, and performs its activities at Carreiro Campus, in the city of Rio Grande, as well as at the São Lourenço do Sul, Santa Vitória do Palmar, and Santo

Antônio da Patrulha campuses. FURG also works with distance education in many regions within the state of Rio Grande do Sul.

2.1 AREA OF SCOPE



2.2 RIO GRANDE DO SUL

The state of Rio Grande do Sul has a total area of 282.062 km² and is three hours behind the Greenwich Mean Time (GMT-3). Its population is mainly composed of Amerindian, African, and European descendants, totaling approximately 11 million inhabitants, or 5.4% of the

total Brazilian population. It is the southernmost Brazilian state, with the fifth highest GDP, the fifth largest population and the fifth highest HDI (Human Development Index) in the nation.



2.3 RIO GRANDE

2.3.1 History

Rio Grande has a population of 207.036 inhabitants and is located at the southernmost part of the state of Rio Grande do Sul, between the Mirim Lagoon and the Patos Lagoon (the largest Brazilian lagoon) and the Atlantic Ocean. It was founded in 1737 by brigadier José da Silva Paes and achieved the status of city on June 27, 1835, when national guard colonel Bento Gonçalves started the so-called Revolução Farroupilha, a.k.a. Ragamuffin War. Officially, the state was colonized by the Portuguese and Rio Grande stands as its oldest city and the one this state was named after. The main emigration to the city came from the Portuguese cities of Póvoa de Varzim and Aveiro, the Bairrada region and the Azores archipelago, very much defining the local culture and architecture. Other ethnic

groups that settled in the city were Africans, Italians, Germans, Poles, Lebanese Arabs, and, to a lesser extent, Palestinian Arabs, English, Spanish, and Japanese.



Photo: Vivian Castro de Miranda. Personal archive

2.3.2 CLIMATE

Rio Grande's climate is subtropical or temperate, with strong oceanic influence and relatively cold winters – lowest temperatures around 11 °C – and hot summers – highest temperatures around 27°C –, therefore featuring a wide temperature range. As the city can be rather windy in the winter, real feel temperatures will often fall below 0 °C. Temperature variation is frequent, and one may experience aspects of all four seasons in a single day! It is also important to be prepared for days of heavy rain, particularly in the winter.



2.3.3 TOURISM, LEISURE, AND CULTURE

The city is considered a Brazilian heritage site. Here are some highlights:



Rio-Grandense Library: founded on August 15, 1846 as Gabinete de Leitura (Reading Room), it is one of the city's greatest cultural attractions, displaying almost 500.000 oeuvres, one of the country's largest collection.



Saint Peter's Cathedral: the oldest religious temple in the state, declared a national heritage by the National Institute of Historic and Artistic Heritage.



Our Lady of Mount Carmel Church: built in neo-gothic style.



Tamandaré Square Fountain, one of the state's largest squares.



Photos: Dienefer Piexak

Professor Eliezer de Carvalho Rios Oceanographic Museum (FURG): the largest of its kind in Latin America.



Customs House: one of the state's most remarkable buildings.



Cassino Beach: popularly known as the world's longest beach, it was so acknowledged by the Guinness Book of Records in 1994.



Breakwaters of Barra do Rio Grande: located at the Cassino beach, it is considered the world's third largest naval engineering work.



Xavier Ferreira Square: one of the city's most central and important squares.



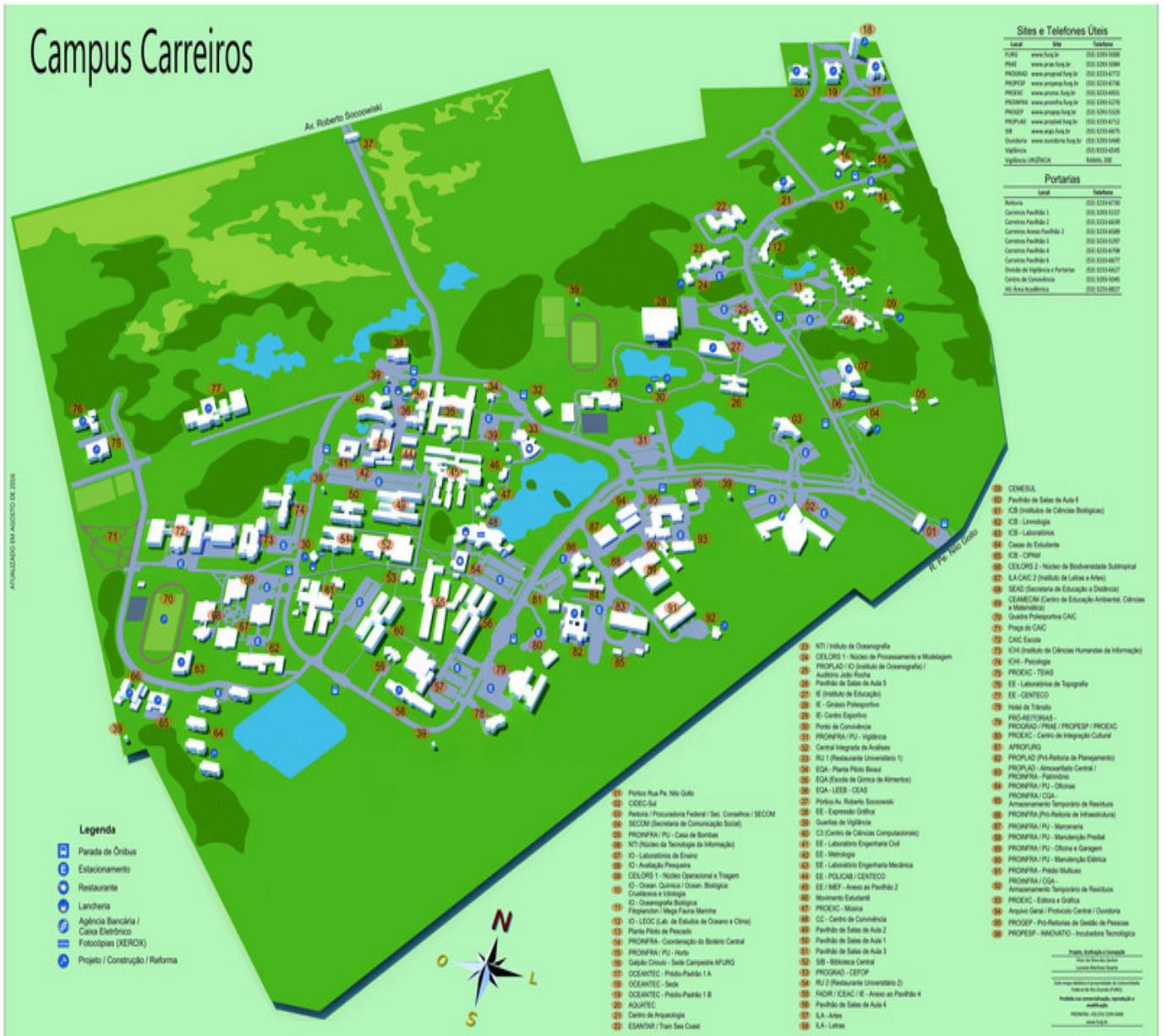
Praça Rio Grande and Partage shopping malls: they offer pleasant spaces for gathering.

3. CARREIROS CAMPUS – FURG

3.1 CAMPUS MAP

For further information, see:

<https://sistemas.furg.br/sistemas/paginaFURG/arquivos/menu/000000375.jpg>



3.2 PUBLIC TRANSPORTATION TO CARREIROS CAMPUS

FURG LINE (NOIVA DO MAR)

You can check the bus timetable here:

http://www.noivadomar.com.br/site/content/linhas_e_horarios/index.php?linha=17

FURG SHUTTLE TIMETABLE



Photo: Paulo Ricardo Rodrigues. Fonte: Guia Acadêmico/2018

*At 08:15 AM, 12 PM, 13:40 PM, and 18:05 PM, when returning to RS 734 Road, the shuttle route will be extended to OCEANTEC park.

** At 8:20 PM, the shuttle will make two round trips as follows: departure RS 734, Pavilions 04, 06, 01, EQA, Pavilions 04, 06, 01, EQA, PROGEP, CIDEC, BASE, and back to RS 734.

The times shown in this schedule are the departure times from RS 734 Road (Rio Grande-Cassino Road), except when departure is indicated to be from Pavilion 2. When returning to RS 734, ask the driver to enter the base, if necessary.

06h50	12h45	18h30
07h10	13h15	18h55
07h30	13h40 *	19h20
07h50	14h00	19h45
08h15 *	14h50	<u>20h20 **</u>
08h50	15h30	21h00
09h30	16h00	21h50
10h25	16h50	22h20
11h05	17h30	22h45
11h30	18h05*	23h15
12h00 *		
12h15		

4. HOW TO STUDY AT FURG

4.1 GENERAL GRADUATE PROGRAMS

International students interested in a graduate academic mobility program must contact PROPESP at: diposg.direcao@furg.br

Course offers are available at: www.propesp.furg.br – Master’s and PhD programs.

4.2 POSTGRADUATE REGULATION

FURG’s General Regulations for Graduate Programs (PPG, in Portuguese) are contained in Resolution No. 054/2017 and available at:

https://propesp.furg.br/images/arquivos_propesp/diposg/Delib-054-2017---COEPEA---Regimen-to-Geral-dos-Progr-de-Ps-Graduao--Stricto-Sensu.pdf

It is important to stress that each PPG has specific regulations, which can be accessed at its correspondent website.

4.3 LANGUAGE COURSES FOR FOREIGNERS

FURG offers Portuguese classes for foreign students and classroom courses in English and French through its Institute of Language and Arts (ILA). Online courses are available in partnership with federal program Languages Without Frontiers.

For further information, visit: <https://ila.furg.br/>



Photo: Vivian Castro de Miranda. Personal archive

4.4 INTERNATIONAL RELATIONS DEPARTMENT (REINTER)

The International Relations Department (Reinter) was established in December 2013 as an advisory body to the Rector's Office and started to operate in 2014 due to the need to specify and address international issues relating to the Federal University of Rio Grande (FURG). It was urgent to create a structure able to mediate the cooperative relations at the national and international levels. As its specific tasks grew functional, Reinter became a department focused on standardizing international processes and academic mobility demands.

The department assists undergraduate and graduate students interested in developing cultural and professional skills both nationally and internationally, promoting awareness of world issues and encouraging intellectual progress of excellence. This internationalization aims at the exchange of knowledge and techniques, which enriches both students and faculty. Through academic mobility, students can broaden their intellectual, social, cultural, scientific, and technological horizons, which will help them to face different challenges along their professional careers.

INTERNATIONAL ADMISSION

Activities:

- Application and documents - letter of acceptance;
- Academic record - enrollment;
- Academic Transcript - academic mobility extension at FURG.

Contact:

Nicole Feijó (reinter.mobilidade@furg.br)



Photo: Cristine Mirapalheta

FURG's Office of the Rector receives international students in academic mobility programs for the second semester of 2019.

INTEGRATION

Activities:

- Orientation on RNM (National Migratory Register) and CPF (Individual Taxpayer Registration);
- Appointment at the Federal Police for issuance of the RNE (National Foreign Registration) and visa renewal;
- Housing program for international students;
- Sponsorship program;
- Cultural activities.

Contact:

Newton Marube (internacional@furg.br)
+55 (53) 3233.6735

For more information, visit:
<http://reinter.furg.br/>

SOCIAL MEDIA

Instagram: @reinterfurg
Facebook: Reinter FURG
Youtube: Reinter FURG

5. USEFUL INFORMATION BEFORE DEPARTURE

5.1 VISA AND DOCUMENTS

Studying in Brazil requires a student visa. Check visa application procedures at the Brazilian Consulate in your country. The following documents are usually required:

- passport with over 6 (six) months validity;
- visa application form (2 copies);
- 2 recent photos (head and shoulders, white background);
- criminal records certificate issued less than 3 months before by competent local authority;
- letter of acceptance by FURG;
- health insurance valid in Brazil, including repatriation expenses to country of origin, issued by a national insurance company and covering the entire length of stay;
- visa fee payment.

Other documents might be required. Inquire about compulsory vaccines as well.



Upon arriving in Brazil, students must obtain the following documents: Individual Taxpayer Registration (CPF) and National Foreign Registration (RNE) at the Brazilian Federal Police. It is crucial that students be financially prepared to pay for all the fees concerning such procedures.

Besides compulsory documents for international travel (such as passport), we recommend students to bring along a document containing the name of their parents (father and mother, ne-

cessarily), as it may be required as an identification criterion to differentiate people sharing the same names. Therefore, when applying for legal procedures/services (such as a public transportation card), students must attach a copy of said document, which can be a driver's license, civil or military ID card, birth certificate, or any other document mentioning their parents' names, even if the original language is other than Portuguese. Student may also use a copy of the visa form received at the Brazilian Consulate.

If the student decides to bring US dollar bills, it is advised to bring new bills \$

5.2 ACCOMODATION



Photo: Dienefer Plexak

The accommodation request process is carried out by REINTER, which will check the availability of shared and temporary accommodations. You can check out rental possibilities in Rio Grande at: <http://gg.gg/13oj5h>

5.3 INTERCULTURAL TUTOR

FURG provides a Tutor Program using peer graduate students. These Brazilian students help foreign students with the necessary procedures for adaptation and integration into our city and university. Activities such as Acolhida Cidadã (community welcoming) and Intercultural Seminars also help integration.



Photos: Gionara Tauchen



Photo: Diéssica Plexak

6. USEFUL INFORMATION AFTER ARRIVAL

6.1 AIRPORT

The city of Rio Grande receives no international flights. The closest city for international connections is Porto Alegre, Rio Grande do Sul's state capital. The city of Rio Grande, home to FURG, is 350 km south of Porto Alegre. This distance might be covered by bus (directly) or by plane until Pelotas, Rio Grande's closest airport hub. By bus: leaving the Porto Alegre International Airport, you can take a cab or the metro to the Porto Alegre Intercity Bus Station (Rodoviária de Porto Alegre). There you can buy your bus ticket to Rio Grande. Usually buses leave every 1

or 2 hours from 2 AM until 10 PM:
<<http://rodoviariaportoalegre.com.br>>

By plane: From Porto Alegre, Azul Airlines <<http://www.voeazul.com.br/>> offers flights to Pelotas (which is 50 km away from Rio Grande). Once in Pelotas, go to the local intercity bus station to cover the rest of the trip.

6.2 ENROLLMENT PROCESS

You will need copies of:

- Academic transcript;
- Undergraduate diploma;
- ID card or equivalent issued at your country;
- Birth or marriage certificate;
- international health insurance with medical, hospital, and outpatient coverage valid for Brazil and including repatriation funeral services;



- two passport copies; and two 3x4 (alternatively ID-sized) photos (on white background);

Send these documents by email to diposg.direcao@furg.br before traveling to Brazil.

6.3 NATIONAL FOREIGN REGISTRATION

In Rio Grande, the Brazilian Federal Police office is located at Rua General Osório 512, Centro (district). Registration is compulsory within 30 days of your arrival in Brazil. The application can be submitted at <https://www.gov.br/pf/pt-br> by choosing on the Subjects menu GRU>FOREIGNERS/IMMIGRATION> Foreign people and entities>.

1. Fill in a fee payment form for a foreign ID card and another for your residence permit application (not necessary for students from Portuguese speaking countries). 2. Choose a time for your

appointment.

3. Generate and pay the two invoices: click on the link "Gerar GRU" and provide the requested data and your address in Rio Grande. The field "Unidade arrecadadora" must be filled in as "Superintendência Regional do Estado do Rio Grande do Sul". The fee codes are 140066 (residence permit application - approximately BRL 168.13) and 140120 (Foreign ID card 1, approximately BRL 204.77). Both invoices can be paid at any bank.

6.4 CPF – INDIVIDUAL TAXPAYER REGISTRATION

The Individual Taxpayer Registration (CPF) is similar to a social security number, required in Brazil for several transactions, such as financial transactions (opening a bank account),

purchase of goods (cellular phone SIM card, for example), and registration for public and private services (electronic bus passes, for instance).

To obtain a CPF, students must go to any branch of Banco do Brasil or Correios (post office), provide the details asked by the clerk and pay a BRL 7.00 fee (approximately). Afterwards, they must go to the Federal Revenue Bureau (Receita Federal), located at Rua Marechal Floriano Peixoto 300, Centro, phone: (53) 3234.4400), bringing along:

- the receipt of CPF fee payment;
- Passport;
- proof of residence in Brazil (cellular bill, credit card bill, electric energy services bill) not older than 90 days (if such proofs of residence are in the name of someone else, a declaration must be provided by this person stating that the student resides at that address);
- Federal Police Record, and a document mentioning the student's parents' names.



6.5 BANK ACCOUNT



Photo: Dienefer Piexak

The Banco do Brasil - Conta Universitária: (college student account) is an individual bank account that includes the possibility of using cheques or/and a multiple use bank card. You may

enjoy a credit overdraft limit if there is no registry restriction. It is designed for students aged 16 to 30, enrolled in Brazilian higher education institutions for undergraduate, specialization, graduate, and PhD studies. Foreigners may open a bank account at Banco do Brasil, provided they enjoy residence rights in the country. Required documents for opening a bank account are:

- **Identification documents:** CPF (individual taxpayer registration); proof of income (provided by PROPESP); residence certificate (provided by PROPESP); national foreign ID card.

6.6 NOIVA DO MAR CARD

The Automated Ticketing System allows paying public transportation fares through a smartcard named *Cartão Mais Rio Grande*. Presently, there are eight cards in the *Mais Rio Grande* series, created to facilitate the transport of users of the city's public transportation. With this system, users may transfer between two bus lines to continue their travel in the same direction, paying a single bus fare. To enjoy the benefit of transfer, having one of the eight *Mais Rio Grande* cards is required.

- *Cartão Mais Escolar* (school) – a card designed for students enrolled at the city's institutions.



The card provides a 50% discount on city bus fares and increased security and comfort. The *Mais Rio Grande* card can be obtained and loaded at the Central de Atendimento *Mais Rio Grande* (customer center), located at Rua Marechal Floriano Peixoto 521 - working hours: from Mondays to Fridays, from 8:30 AM to 6 PM.

- It can also be loaded at the customer center at *Posto de Atendimento Mais Rio Grande* located at Praça Tamandaré (Rua Luiz Loréa, s/n) - from Mondays to Fridays 11 AM to 2 PM and 4 PM to 8 PM, and Saturdays from 11 AM to 5 PM.

- Another loading agency is located at *Bar do Japa*, inside FURG's Recreation Center - working hours: Mondays to Fridays from 7 AM to 11h30 AM, 1 PM to 6:45 PM, and 7:45 to 09:30 PM.



MICRO URBANO

7. DAILY ROUTINE AT FURG

7.1 COLLEGE RESTAURANTS

FURG offers three college restaurants, which serve breakfast, lunch, and dinner. Carreiros Campus has two: RU 1 (close to the Sports Center) and RU 2 (close to the Recreation Center). The third restaurant is located at Centro de Convívio Meninos do Mar, close to Campus Saúde. The food offered at these places is supervised by nutritionists of the Pro-Rectorry of Students Affairs to guarantee food safety for their users. Since 2015, access to the restaurants is by biometric identification, so students must register their fingerprints in the university's CAATE/DAE system, at PRAE. More information: (53) 3237.3034/3293.5403/3293.5448.



Photo: Vivian Castro de Miranda. Personal archive

- **Biometric Registration:** Food, Housing, and Transportation Department, at the Pro-Rectories building.

Website: <https://prae.furg.br/index.php/diretoria-de-assist%C3%A2ncia-estudantil/ru.html>

7.2 LIBRARIES

Our Library System (SiB) offers the academic community a collection of more than 220,000 items, including printed books, eBooks, CDs, DVDs, journals, academic publications, and norms, which are distributed across SiB's eight libraries on the campuses of Rio Grande and the campuses of São Lourenço do Sul, Santa Vitória do Palmar, and Santo Antônio da Patrulha. In addition to facilities designed for studying, with Wi-Fi and computers available for consultation, SiB offers its users many services, such as borrowing, trainings, guided visits, reference service and orientation on how to use the collections from their bibliographic database, ARGO (<http://www.argo.furg.br/>), among others.

For further information, check the SiB communication outlets, social medias, and the website: <http://www.biblioteca.furg.br>

-Facebook:

<https://www.facebook.com/SIBFURG>



Photo: Dienefer Piexak

- SiB Secretariat: (53) 3233.6675 - Location, working hours and contacts of SiB Libraries:

- **Prof. Hugo Dantas da Silveira Central Library**
- Location: Campus Carreiros - Working hours: Monday to Friday. 8AM - 10 PM - Contacts: (53) 3233-6697 / sib.bibliotecacentral@furg.br

- **Sectorial Library for Graduate Studies in Environmental Education – Green Room Judith Cortesão.**
- Location: Campus Carreiros - Centro de Convivência (Recreation Center) - Working hours: Monday to Friday 8AM - 12:30 PM and 1:30 PM - 5 PM; Contacts: (53) 3233.6804 / sib.salaverde@furg.br

7.3 SPORT ACTIVITIES



Located on Campus Carreiros, close to the lake and to the new Multisport Gym, which is in final phase of construction, there is a space of activities for the Physical Education course, and destined to the accomplishment of sports and leisure activities. Get info on the available sports and their schedules. For further information please contact: (53) 3233.6911.

8. USEFUL INFORMATION

Websites with information on FURG and the city of Rio Grande and main FURG phones (area code: 53):

FURG - www.furg.br

PRAE - www.prae.furg.br
(53) 3293.5084

PROGRAD - www.prograd.furg.br
(53) 3233.6772

PROPESP - www.propesp.furg.br
(53) 3233.6736

PROEXC - www.proexc.furg.br
(53) 3233.6931

PROGEP - www.progep.furg.br
(53) 3293.5320

PROINFRA - proinfra.secretaria@furg.br
(53) 3293.5480

PROPLAD - proplad.secretaria@furg.br
(53) 3233.6810

Board's General Secretariat
www.conselhos.furg.br
(53) 3233.6723

Telephone numbers:

Carreiros Campus
(53) 3233.6500 ou (53) 3293.5000

Saúde Campus
(53) 3233.8800

São Lourenço do Sul Campus
(53) 3251.3933

Santa Vitória do Palmar Campus
(53) 2363.8275

Santo Antônio da Patrulha Campus
(51) 3662.7817

CAIC School
(53) 3233.6657

CAIC Health Center
(53) 3233.6607

Sports Center
(53) 3233.6549

EDGRAF - Publishing and Printing Office
(53) 3232.3958

Weather Station
(53) 3230.1422

FURG FM
(53) 3232.8968

FURG TV - Administration
(53) 3233.8610

Oceanographic Museum
(53) 3232.9107

NUDESE - Social and Economic Development Center (53) 3233.8620

NUME - Historical Heritage Center
(53) 3233.8675

Useful phone numbers

Airport
(53) 3230.1316
Intercity Bus Station
(53) 3232.8444
Post Office
(53) 3232.8287

Unimed (health center - private)
(53) 3231.0333
Uniodonto (dental center - private)
(53) 3231.9585

9. UNIFIED HEALTH SYSTEM (SUS)



the Basic Health Unit closest to your place of stay, you will just need your individual taxpayer registration number and to fill out the pre-registration form on the “*Portal do Cidadão*” (citizen’s portal) website: <https://portaldocidadao.saude.gov.br/portalcidadao/areaCadastro.htm>

SUS is one of the largest government-run public health systems in the world, offering complete, universal, and free access to everyone. To get your SUS card and enjoy medical assistance at

Note that the field “birthplace” should be filled in as “Rio Grande”.

HEALTH FACILITIES IN RIO GRANDE

Basic Health Unit for the Family – CAIC (the reference health unit for students living in the student dorms at Correios Campus and at Rua Padre Nillo Gollo, 145).

All users are registered by their health agents and have their medical records filed at this unit. Address: Avenida Itália, km 8, on Campus Carreiros, next to CAIC. Phone: (53) 3233.6607.



Dr. Miguel Riet Corrêa Jr. University Hospital.
Address: Rua Visconde de Paranaguá, 102. Centro.
Phone: (53) 3233.8800.



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